

EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 13th December, 2011 at 3.00 pm**

MEMBERSHIP

Councillors

S Armitage	- Cross Gates and Whinmoor;
P Grahame	- Cross Gates and Whinmoor;
P Gruen	- Cross Gates and Whinmoor;
M Dobson	- Garforth and Swillington;
A McKenna	- Garforth and Swillington;
T Murray	- Garforth and Swillington;
J Lewis	- Kippax and Methley;
K Parker	- Kippax and Methley;
K Wakefield	- Kippax and Methley;
W Hyde	- Temple Newsam;
M Lyons	- Temple Newsam;
K Mitchell	- Temple Newsam;

**Agenda compiled by:
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LEEDS LS1 1UR
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**South East Area Leader:
Shaid Mahmood
Tel: 22 43973**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES</p> <p>To approve the minutes of the East Outer Area Committee meeting held on 18th October 2011</p> <p>(minutes attached)</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	

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8	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>SOUTH AND OUTER EAST LOCALITY TEAM SERVICE LEVEL AGREEMENT PERFORMANCE UPDATE</p> <p>Further to minute 24 of the East Outer Area Committee meeting held on 13th September 2011 where Members approved the Service Level Agreement for the delivery of delegated environmental services for the Outer East Area, to consider a report providing an update on performance against that agreement for the period September – November 2011</p> <p>(report attached)</p> <p>Executive function</p>	7 - 18
9	Various;		<p>DEVELOPING A LOCALITY APPROACH BETWEEN LEEDS CITY COUNCIL SERVICES AND NEIGHBOURHOOD POLICE TEAMS/POLICE COMMUNITY SAFETY OFFICERS (PCSOS)</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing Members with an overview of progress to develop greater partnership working arrangements between locality based City Council services and Neighbourhood Police Teams/PCSOs</p> <p>(report attached)</p> <p>Council function</p>	19 - 30

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10	All Wards;		<p>LOCALISM ACT 2011</p> <p>To consider a report of the Assistant Chief Executive Customer Access and Performance providing a summary of the main elements of the Localism Act that will be of direct relevance to area committees and to provide an opportunity to debate and influence the way the Council implements the legislation</p> <p>(report attached)</p> <p>Council function</p>	31 - 40
11	All Wards;		<p>CAPITAL RECEIPTS INCENTIVE SCHEME REPORT TO EXECUTIVE BOARD</p> <p>To consider a report of the Assistant Chief Executive Customer Access and Performance outlining a report considered and approved by Executive Board on the Capital Receipt Incentive Scheme</p> <p>(report attached)</p> <p>Council function</p>	41 - 56
12	All Wards;		<p>LEEDS CITIZENS' PANEL IN SUPPORT OF LOCALITY WORKING</p> <p>To consider a report of the Assistant Chief Executive, Customer Access and Performance outlining the progress made to create and manage a new and enlarged Leeds Citizens' Panel; the opportunities and efficiencies of localised consultation and the input the new Panel could have at Area Committee level</p> <p>(report attached)</p> <p>Council function</p>	57 - 68

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13	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>DEMOGRAPHIC UPDATE REPORT</p> <p>Further to minute 23 of the East Outer Area Committee held on 13th September 2011 where Panel requested further information including demographic details of all the schools in the Outer East area, to consider a report of the Director of Children's Services</p> <p>(report attached)</p> <p>Council function</p>	69 - 74
14			<p>TELECARE</p> <p>To consider a report of the Director of Adult Social Care providing information on the Leeds Telecare Service</p> <p>(report attached)</p> <p>Council function</p>	75 - 78
15	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>OUTER EAST AREA COMMITTEE WELL BEING BUDGET REPORT</p> <p>To consider a report providing details of the revenue spend approved for 2011/12 for East Outer Area Committee; details of new projects to be agreed and an update on the current position of the Small Grants Budget</p> <p>(report attached)</p> <p>Executive function</p>	79 - 86

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16	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>A SUMMARY OF KEY WORK</p> <p>To consider a report of the Assistant Chief Executive Customer Access and Performance providing information on recent priority work undertaken; providing minutes relating to community engagement activities and meetings of Area Committee Chairs together with an update on the Government's Welfare Reform proposals</p> <p>(report and appendices attached)</p> <p>Executive Function</p>	87 - 166
17			<p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday 14th February 2012 at 3.00pm in the Civic Hall, Leeds</p>	